

Corporation of Shepherdstown

Minutes for Meeting of the Water and Sanitary Boards

October 24, 2024

Town Hall 104 N. King Street

6:00

1. Call to Order

Water Board Present- Mr. Godfrey, Mr. Bresland, Mr. Eggleston, Mr. Gatz and Ms. Kemnitzer

Sanitary Board Present – Mr. Keller and Mr. Gatz

2. Visitors – Mr. Greg Welter

3. Minutes of the September 26 Water and Sanitary Board Meeting

Water Board – Approved with editorial changes by Mr. Bresland

Sanitary Board – No vote because of lack of a quorum, i.e. only one member present today was present on September 26.

4. Financial Reports – status of Audit and PSC report

Boards requested that the audits and PSC report pertaining to the year ending June 30, 2024, be sent to them as soon as they are ready. Also, they requested that the accountants who prepared them be present at the next meeting to explain them.

5. Flow and Quality Reports from Staff - All samples are in acceptable ranges

6. Unfinished Business

- Update on Water Distribution System Construction – Expect to be completed in mid-December 2024
- Hydrant Report – no change
- Lead Service Line Inventory – completed on time. No lead lines were found. Staff reported that the next step required by the EPA is to address galvanized lines which maybe or have ever been downstream from a lead line. EPA set a ten-year deadline for replacing these. EPA requires that we send a notice to customers explaining this. Jack Eggleston volunteered to work with the staff on preparing our letter to customers.

- Water Staff Hiring – Mr. Coe reported that we are still recruiting for the Operator 2 position.

7. New Business

Presentation and discussion of maps of the W&S systems – Board members found the new maps very interesting and helpful. Some suggestions for color coding were made.

8. Next Meetings are on November 21 and December 19 at 6 pm

9. Adjournment at 7:30 pm