

PUBLIC WORKS COMMITTEE – MINUTES

Monday, June 24, 2024

1:00pm

Town Hall

104 North King Street

1. Call to Order: 1:00pm – Mayor Auxer (JA), Chris Stroeck (CS), Marty Amerikaner (MA): Staff – Woody Coe (WC), Andy Beall (AB), Stephanie Grove (SG), Billy Grove.
2. Approval of Minutes: MA motion approve, CS abstained, approved.
3. Visitors: Greg Welter, Jim Ford
4. Public Comment: None.
5. Unfinished Business:
 - A. International Property and Maintenance Code Issues:
 - *349 W. German St. – Ongoing, no update.
 - B. Road Issues:
 - *Paving of Princess St. from High St. to boat landing: \$16,000.00 match need for engineering study grant. MA motion to approve, second by CS, approved.
 - C. Trash and Grass Issues: There are more such issues throughout town. Parking enforcement officers will note the same.
 - D. Recycling Issues:
 - *Recycling Grant - Garbage truck (for glass) – Application to be submitted by SG.
 - *Recycling Committee – No update.
 - *Glass crusher – County site location to be determined.
 - E. Market House: Work on-going.
 - F. Sidewalks: Work on-going.
 - G. Miscellaneous Issues:
 - *FEMA Study - No update.
6. Unfinished Business:
 - A. Wayfinding – Jim Ford provided status. CVB might be able to contribute some amount to install signs. The town needs to decide location of signs. CS and MA to work on sharrows for bike route.
 - B. International Building Code – Training session to be scheduled in early fall.
 - C. Painting of Station at Shepherdstown – RFP to be drafted by SG.
 - D. Stormwater Infrastructure Project – Fairfax Field & Mill Street -
 - *MA motion to approve \$5,200.00 if needed for match, second by CS, approved.

*Other projects to be considered.

E. Diana Suttentfield – “Potomac River access” sign-

*Signed to be placed on Princess Street – MA motion to approve, second by CS, approved.

7. New Business:

A. Water plant storage shed / Public Works Director office-

*\$20,000.00 limit on making improvements to the same.

*Split as follows - \$5K water, \$5K sewer, \$10K town.

*MA motion to approve \$10K town contribution, second by CS, approved.

B. New and replacement equipment purchases – see list provided by SG.

*CS motion to approve as recommended, second by MA, approved.

C. Comprehensive Plan – review goals

*Staff to review, might set special meeting to address

8. Mayor’s Report:

9. Adjournment: CS motion to approve, second by MA, approved.