SHEPHERDSTOWN HISTORIC LANDMARKS COMMISSION (DRAFT)

Monday, August 12, 2024 5:30 p.m. TOWN HALL 104 NORTH KING STREET, SHEPHERDSTOWN

1. Call to Order: 5:32 p.m.

Commissioners Present: Keith Alexander; Carmen Slater; Rebecca Bicker Commissioners Absent: Tom Mayes; Nicole Saunders-Meske Staff Present: Andy Beall Professional Consultant: Jim King

2. Approval of Previous Months' Minutes: 7/8/24 Approved

- 3. Vistors: Paul Gregory; Jim Auxer
- 4. Conflicts of Interest: None

5. Applications:

24-21	Applicant:	Paul & Dolores Gregory
	Address:	209 W. Washington Street
	Description:	Replace front door with custom Douglas Fir door of identical design
		& colorretain and reuse existing hardware.

The applicant is present and describes the need to replace the front door as it is deteriorating and cracked. K. Alexander refers to page 43 of the Historic District Design Guidelines for door replacements and states the proposal conforms.

C. Slater motions to approve application 24-21 pursuant to page 43(a) and (c) of the Historic District Design Guidelines; R. Bicker seconds the motion to approve. There are no objections, and the motion passes unanimously.

24-22	Applicant:	Edith Thompson
	Address:	407 E. German Street
	Description:	Replace south-facing upper roof 4" gutter w/ 6" half-round gutter.
		Also replace SW corner downspout.

The applicant is not present, and the application is tabled.

6. Continuing Business:

Comprehensive Plan Goal Review:

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K. Alexander asks the commissioners to review those comp plan goals under HLC purview individually for later discussion.

Heritage Education Grant Interview Discussion:

The motion of 7/29/24 is not valid as the consultants have not been interviewed per SHPO.

C. Slater motions to rescind the motion of 7/29/24 selecting Betsy Sweeny. R. Bicker seconds the motion. There are no objections and the motion passes.

- 7. New Business: N/A
- 8. Administrative Reports: N/A
- **10. Adjournment:** 6:02 p.m.