



Draft Minutes

Members Present: Keith Alexander; Carmen Slater; Tom Mayes; Nicole Saunders-Meske

Members Not Present:

Staff: Andy Beall

Visitors: John Christman; Jim Auxer; Jim King; Karen Kinnett; Genevieve O’Laughlin; Robin & Frank Von Fintel

Call to Order: 5:10 p.m.

Approval of Minutes: None

Conflicts of Interest:

Application Review:

New Applications:		Project Description
24-04	Main Street Partners L.P. 217 S. Duke Street	Replace existing shingle roof with standing seam metal to include snowbirds.
<p><i>The applicant is present and describes the proposed roof replacement. The commissioners find the proposed replacement to be more compatible with the historic district than the existing.</i></p>		
Notes:		
Motion:		
<p><i>T. Mayes motions to approve application 24-04 as submitted pursuant to page 49(d) of the Historic District Design Guidelines. N. Saunders-Meske seconds the motion, no objections and the motion passed unanimously.</i></p>		

New Applications:		Project Description
24-05	Shepherdstown Community Club, Inc. 102 E. German Street	Roof and gutter replacement.
<p><i>The applicant is present and describes the proposed project. The commissioners find the proposed roof, gutter, and downspout replacement appropriate.</i></p>		
Notes:		



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Motion:	<i>C. Slater motions to approve application 24-05 as submitted pursuant to page 49(d) of the Historic District Design Guidelines. T. Mayes seconds the motion, no objections and the motion passed unanimously.</i>

New Applications:		Project Description
24-06	O’Hurley’s General Store 205 W. Washington Street	Install (6) bollards (painted black) with black cast iron eagle head caps across the front of O’Hurley’s General Store to prevent vehicles from hitting the building.
<i>The applicant is present and describes the proposed project and its need to protect the building. It is suggested that (8) rather than (6) bollards may be more appropriate. The applicant concurs. K. Alexander references page 67(c), Yard Features as the governing section of the historic guidelines.</i>		
Notes:		
Motion:		<i>C. Slater motions to approve application 24-06 pursuant to page 67(c) of the historic district design guidelines. T. Mayes seconds the motion amending the approval be for up to (8) bollards. No objections and the motion passed unanimously.</i>

- Workshop: Robin & Frank Von Fintel presented revised plans for the demo/new addition project at 310 W. German Street. The commissioners reference page 33 (a)-(d) of the design guidelines and find the new plans appropriate and compatible.
- Continuing Business: N/A
- New Business: N/A
- Administrative Matters: N/A
- Adjournment: Motion to adjourn at 5:55 p.m.; no objections and passed unanimously.