

Shepherdstown Tree Commission Draft Minutes

Thursday, October 12, 2023

6:15 p.m.

Town Hall

- **Members Present:** Lori Robertson – Chair, Jenny Haynes, Frank Welch, and James Dillon.

 - **Absent:** None

 - * **Visitors:** None
1. **Call to Order:** L. Robertson called the meeting to order at 6:04 p.m.

 2. **Approval of September 14, 2023 minutes.**
F. Welch – move to approve September 14, 2023 Tree Commission minutes. Second by J. Dillon. No objections noted.

 3. **Public Comment:** None

 4. **Visitor’s comments:**

 5. **Unfinished Business:**
 - a. Verbiage for Comprehensive Plan –input from Commission. Pending.

- b. Monarch Way Station –Lori still has the other milkweed in her courtyard keeping it alive. Planted.
- c. Keep as Pending - Suggestion to have Bartlett give us a quote to clear the bowl in Rumsey Park with a brush-cutter. Then plant a large White oak (red foliage in the fall) or a Chinkopin Oak and keep the bowl clear. Put a large circle around the tree for water to pool to keep it moist.
- d. Sage Place – James suggested planting perennial evergreen plugs in 1-2 years – Eastern Star Sedge. There are 9 trees to maintain – have Bartlett do all 9 trees this spring - James to email to update. The Star Sedge update is that Lori was emailed by a resident of Sage Place requesting the wells be done. Lori noted that some of the wells had been planted with perennials. James clarify that those flowers were seeds that blew into the wells. Waiting on a response. Madge Morningstar reports there is dead tree in a tree well in front of her home. - **replace with Bald Cypress from Webers.** Keep on agenda.
- e. Thirty Seasons - They will come once a month and work on them or whatever needs to be done.
- f. Tree Inventory – we will add the voucher trees to the inventory once they are planted. Update.
- g. Tree Lilac in front of Town Hall – put a plaque “In Honor of Pete Spaulding” Lori to reach out on FB to chat with those who had worked with Pete. We need to go ahead and order it. Pending
- h. Lost Dog tree - trees are down. Look for a tree auger to drill out stump in front of LD. Green Pineapple bed - either an Okame Cherry or Dwarf Paperbark Maple - 15 gallon 8’tall.
- i. Deb Tucker - 300 W. High St. - Kousa Dogwood has been ordered - 7 gallon. Can use a VOUCHER for this.
- j. Harvey Heyser – 203 E, High St. – a new tree we planted – he would like it removed and we can place it Rumsey Park around the circle - He is fine with us doing it in the fall. Keep on agenda for fall relocation and replanting of a Sugar Maple to the right of his house. Can use a VOUCHER for this.

k. Sue Kemnitzer - tags 67, 68, 69 & 70 - Back Alley behind her house - English Ivy and poison ivy drowning on them. Lori has started this process. UPDATE

l. W. High St across from Karen Moivan's home - an area between the sidewalk and street large stones were placed there - James has ordered St. John's Wort. Plastic will need to be pulled up when planted. UPDATE

m. Heidi Glenn - Ann Magnolia from Webers- planted on King St. side. Need to pick up. Can use VOUCHER.

n. First Energy - James has procured many trees with the Vouchers and some need to be picked up. First Energy mentioned that they have other programs we might be interested in, but Lori hasn't received an email regarding them yet. Leave on here.

o. Rumsey tree - Need to replace. With Sugar Maple - 7 gallon - Can use VOUCHER

p. Judy and Bryan Robertson - 200 W. Washington St needs dead limbs removed, fell over phone lines during recent storm - On the list for Bartlett DONE

q. Ashleigh Sanders - 202 E. German St. - wants poison ivy removed from ground and trim trimmed - vines cut off. - Lori to trim the vines off of the tree itself, Bartlett to trim the tree. Some have been cut.

r. 103 E. New St. Jack and Amy Childers - Norway Maple - #275 - Bartlett to trim - DONE

s. Market House - Crabapple - Bartlett needs to trim the water sprouts at the top in November for ice/snow mitigation. (Thin canopy) - Pending

6. New Business:

a. Price - 105 S. King St. - 2 trees - need to be trimmed and one possible staked

b. Carlos church on King St. - needs a White Dogwood

- c. Across from Karene Motivan's home - plant a Kousa Dogwood
- d. Popcorn store - replace the tree that was taken down due to damage - keep on agenda
- e. James Gatz - New St - needs that tree trimmed
- f. Will do do the beds before the holidays

7. Maintenance/Misc. - Fall 2023 -

* Next meeting November, 2023 - 6pm

8. Adjournment:

J. Haynes – move to adjourn at 6:53 p.m. Second by J. Dillon. No objections noted.

Minutes respectfully submitted by L. Robertson